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| **FORMAT FOR THE REPORT FOR ATTENDING NATIONAL**  **CONFERENCE/CONGRESS/SEMINAR WORKSHOP/SYMPOSIUM** | | |
| 1. | **Name** |  |
| 2. | **Designation** |  |
| 3. | **Period of visit** |  |
| 4. | **International conference/**  **Congress /Seminar/Workshop/ Symposium, etc. or visit under INSA Exchange Programme** |  |
| 5. | **Organizers** |  |
| 6. | **Financial Assistance**  **Provided** |  |
| 7. | **Visit if any** |  |
| 8. | **Contribution to International Conference/Congress/Seminar/Workshop/Symposium etc.** |  |
| 9. | **Summary of the recommendations made** |  |
| 10 | **Remarks** |  |
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